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Minutes of Regular Board Meeting
July 21, 2026

1. **Call Meeting to Order -** Chairman Cox called the Pasco County Mosquito Control District Board meeting to order at 9:00 A.M.

2. **Pledge of Allegiance -** Commissioner Abbott led the Pledge of Allegiance to the Flag.

3. **Roll Call**

   Chairman Cox called the roll. Chairman Cox, Commissioner Evans, and Commissioner Abbott were present.

   District Staff: Executive Director Rogers, Nick McFaul, Jose Freundt, Agne Prasauskas, Sherry Burroughs, Kevin Dale, and Maria Johnson.

   Additional attendees: Pasco County Sheriff Deputy, Shanon Holm, Cathy Julian, Jonathan Moore (InVision Advisors), and Ross Bentley (GHW).

4. **Approval of Agenda- Commissioner Evans motioned to approve the agenda; all approved, motion carried.**

5. **Consent Agenda – Commissioner Evans motioned to approve the agenda; all approved, motion carried.**

6. **Public Comment**
   Shanon Holm provided comment.
   Cathy Julian provided comment.

7. **New Business**

   A. **Employee of the Quarter – 2026 Quarter 2**

   Chairman Cox and Executive Director Rogers recognized Thomas Ludington as the District's Employee of the Quarter. Mr. Ludington was commended for his outstanding work ethic, positive attitude, willingness to assist coworkers, and dedication to supporting District operations beyond his normal job responsibilities. The Board congratulated Mr. Ludington and expressed appreciation for his commitment to the District and its mission.

   Following the presentation, Chairman Cox requested that Agenda Item 7.F. Legislative Update be moved forward in the agenda to accommodate the District's legislative consultant.

   B. **2026 Legislative Update**

   Shawn Foster, Sunrise Consulting Group, provided an update on the 2026 Legislative Session and associated Special Sessions, addressing proposed property tax reform. He reviewed the legislation considered during the session and explained that the proposals considered by the Legislature could significantly reduce *ad valorem* revenues for local governments and special districts if ultimately approved by the voters. He summarized the District's outreach efforts during the legislative process,

including meetings with members of the Pasco County Legislative Delegation, participation in committee hearings in Tallahassee, and coordination with the Florida Mosquito Control Association and other statewide organizations. They will continue monitoring legislative activity and provide updates as additional information becomes available.

Board members discussed the uncertainty surrounding future funding and agreed that maintaining communication with legislators and the public regarding the District's mission and financial needs would remain important throughout the process.

C. Discussion of Historical Recognition Opportunities for James W. Robinson

Executive Director Rogers introduced discussion regarding the recognition of former Executive Director James W. Robinson for his significant contributions to the Pasco County Mosquito Control District, the Florida Mosquito Control Association, and the mosquito control profession. She provided historical background, noting that Mr. Robinson joined the District in 1971 as an entomologist, became Executive Director in 1974, and served until his retirement in 2004.

During his tenure he established the District as one of the nation's leading mosquito control organizations through innovation, equipment development, operational improvements, and industry leadership. There was discussion regarding previous roadway signage recognizing Mr. Robinson on State Road 54, but it was thought that it had been removed by FDOT during roadway improvements and replaced with standard directional signage identifying the District's office location. The historical origin of the original commemorative sign could not be confirmed.

Staff also noted that:

- The District's Odessa campus was dedicated as the James W. Robinson Pasco County Mosquito Control Facility in November 2001, commemorated by a plaque displayed in the Administration Building.
- Mr. Robinson was recognized during the District's 75th Anniversary Celebration by Executive Director and Chairman.
- Mrs. Maryanne Robinson attended the anniversary celebration as an honored guest.
- The Florida Mosquito Control Association continues to recognize Mr. Robinson through the annual James W. Robinson Memorial Award.

The Board discussed several options for additional recognition, including:

- Renaming Marathon Road in honor of James W. Robinson;
- Installing commemorative signage on District property;
- Naming a District building after Mr. Robinson.

District Attorney Laura Donaldson advised that Marathon Road is privately owned by the District but that Pasco County maintains a formal process for renaming private roads through its Land Development Code. She agreed to research the legal requirements and provide recommendations.

Following discussion, the Board reached consensus to pursue additional research regarding the feasibility of renaming Marathon Road in honor of James W. Robinson and directed staff as follows.

➢ ***Action Items:***

- *Work with District Attorney Donaldson to research the legal process for renaming the private roadway.*
- *Review applicable county requirements and naming conventions.*
- *Prepare correspondence to Pasco County, as appropriate.*
- *Return to the Board with recommendations and options for formal consideration.*

D. **FY2024-2025 Audit Report**

David Caplivski, CPA/CITP with Grau & Associates presented the District's Fiscal Year 2024-2025 Audit Report. He reported the District's financial position as "very healthy, but conservative, too," and identified the following:

- The District received a clean, unmodified audit opinion with no audit findings.
- The financial statements fairly present the District's financial position in accordance with Generally Accepted Accounting Principles.
- Year-end net position totaled approximately $19.1 million.
- General Fund balance totaled approximately $12.8 million.
- Expenditures remained within budgeted appropriations.
- No material weaknesses, internal control deficiencies, compliance issues, or management letter findings were identified.
- No prior-year findings to resolve and no financial emergency conditions nor deteriorating financial conditions were identified.

Board members discussed the audit report, including pension reporting methodology and internal controls. In response to Board questions, the auditor confirmed that the District maintains appropriate financial safeguards, internal controls, and fiscal management practices. He further commended District staff for their professionalism, responsiveness, and organization throughout the audit process.

Executive Director Rogers recognized Finance Director Jose Freundt for his efforts coordinating the audit.

E. **2026 Board Meeting Calendar**

Executive Director Rogers presented proposed dates for the District's required budget hearings and corresponding Board meetings in accordance with Florida's Truth in Millage (TRIM) requirements.

Following discussion, the Board established the following meeting schedule:

- Regular Board Meeting: September 10, 2026, at 3:30 p.m.
- First Budget Hearing: September 10, 2026, at 5:01 p.m.
- Final Budget Hearing: September 17, 2026, at 5:01 p.m.

➢ ***Action Item:*** *Staff was directed to prepare the required public notices and distribute calendar invitations to the Board.*

F. **FY2025-2026 Budget Amendment 002**

Executive Director Rogers presented FY 2025-2026 Budget Amendment No. 002, explaining that the amendment recognizes reimbursement revenues received from various local, state, and federal agencies for expenditures incurred during prior fiscal years.

Commissioner Evans moved to approved 2025-2026 Budget Amendment 002; all approved, motion carried.

Following approval of the budget amendment, Executive Director Rogers requested Board approval to purchase a replacement mosquito treatment drone. She explained that the treatment drone approved during the prior fiscal year had never become operational due to extended federal approval delays and a manufacturer recall. Subsequently, the manufacturer exited the drone and software business, making long-term support unavailable. The District negotiated a reimbursement for the original equipment. The proposed replacement system, including accessories, would cost approximately $58,400, resulting in a net additional cost of approximately $7,900.

Board members discussed the circumstances surrounding the replacement, the reimbursement process, and the capabilities of the proposed replacement equipment.

Commissioner Abbott moved to approve the purchase of the replacement treatment drone in the amount of approximately $58,400; all approved, motion carried.

Executive Director Rogers requested concurrence to utilize recent FEMA reimbursement revenues received during the current fiscal year to purchase several deferred capital items that had previously been postponed during budget reductions over the past several fiscal years. These purchases include the replacement of several all-terrain vehicles (ATVs), outdated computers and software, field tablets, and related information technology equipment. The Executive Director explained that these purchases fall within her delegated spending authority but were presented to the Board for transparency. Commissioner Cox requested that replacement ATVs include additional District identification or branding to improve public recognition when operating in the field. The Board agreed.

➢ ***Action Item: Staff was directed to evaluate appropriate vehicle markings and ensure the replacement ATVs are branded appropriately.***

Chairman Cox called for a five-minute recess.

8. Unfinished Business

A. **Fiscal Year 2026 – 2027 Draft Budget**

Executive Director Rogers presented Version 3 of the preliminary Fiscal Year 2026-2027 Draft Budget.

She clarified the following:

- The budget reflects the certified rollback millage rate of 0.2029 mills.
- The District's current millage rate is 0.2091 mills.
- Estimated *ad valorem* revenues at the rollback rate total approximately $13.1 million.

- The draft also incorporates anticipated proceeds from the planned sale of District property expected December 2026.
- The budget presented is preliminary and intended to establish the tentative millage rate for TRIM notification purposes only.

Board members discussed several components of the proposed budget, including:

- Property Appraiser and Tax Collector fees;
- Waste tire disposal costs resulting from successful tire collection efforts;
- Capital expenditures;
- Vehicle replacement planning;
- Operational versus capital improvement budgeting;
- Cash carryforward balances;
- Timing of capital purchases;
- Potential impacts of pending statewide property tax reform.

The Board emphasized the importance of continuing to distinguish recurring operational expenses from one-time capital improvement expenditures in future budget presentations.

Commissioner Evans inquired whether certain planned equipment purchases could appropriately occur during the current fiscal year rather than delaying them until the next fiscal year. Staff agreed to evaluate those opportunities before presenting the final budget.

Following discussion, the Board reached consensus to utilize the rollback millage rate of 0.2029 mills for submission of the required TRIM notification while acknowledging that the final millage rate could be reduced further during the budget hearing process if the Board deemed appropriate.

B. RFP2526-003 Architectural Services Firm Selection

At the June Board meeting, the Board authorized staff to negotiate a professional services agreement with the top-ranked architectural firm, PBK Architects of Florida, and return with a negotiated fee proposal for Board consideration and approval. Jonathan Moore, InVision Advisors Owner's Representative, provided an update on the negotiations.

He explained that the proposed fee for basic architectural services was consistent with the Florida Department of Management Services (DMS) fee guidelines for the renovation project. However, the proposal also included a substantial amount of additional services that had not yet been fully defined because the project scope remained under development. Mr. Moore advised that many of the proposed additional services, including certain civil engineering, estimating, landscaping, and other consulting services, may ultimately prove unnecessary once the project is better defined.

District Attorney Laura Donaldson advised the Board that she had not yet completed her review of the proposed contract documents and recommended delaying action until all contract provisions and exhibits could be thoroughly evaluated.

Board members discussed the proposed fee structure, the distinction between basic and additional services, and concerns regarding approving undefined services before completion of the programming and schematic design phases. District Counsel advised that additional services would

require separate approval under the contract and noted that negotiations could continue before any final agreement was presented to the Board.

Following discussion, the Board reached a consensus to continue negotiations with PBK Architects, allow District Counsel additional time to review the proposed contract documents, and return with a finalized agreement for Board consideration at a future meeting. No formal action was taken.

9. General Information

A. Director's Report and District Operations, A. Rogers

Executive Director Rogers provided the following report.

- **FDACS Administrative Complaint Update**

The Florida Department of Agriculture and Consumer Services (FDACS) completed its supplemental review of the District's response to the administrative warning discussed at the previous Board meeting. Following review of the additional pertinent documentation provided by the District, FDACS formally dismissed the complaint in its entirety, rescinded the administrative warning issued to the District in May, 2026, and closed the matter with no further action required.

The Executive Director explained that the issue involved differing interpretations of terminology related to pesticide application documentation rather than unsafe application practices or operational deficiencies. Additional records demonstrated that the District's calibration procedures far exceeded product label requirements and confirmed that District operations remained fully compliant. The Board expressed appreciation for staff's diligence and professionalism throughout the review process.

- **2026 Government Organization of the Year**

Pasco County Mosquito Control District was recognized as the 2026 Government Organization of the Year by the Greater Pasco Chamber of Commerce during the Best of Pasco Awards. The award recognizes exceptional public service, leadership, innovation, collaboration, and commitment to improving quality of life within the community.

The Executive Director credited the recognition to the dedication and professionalism of District employees and thanked the Board for its continued support and leadership. Board members congratulated staff on the achievement and encouraged continued public promotion of the award through the District's website and social media platforms.

- **District Featured in Regional Publication**

The District was featured on the cover of the July edition of *New Port Richey Gulf & River Living* magazine, highlighting the District's Aquatic Herbicide Department and mosquito control operations. Appreciation was extended to the publication for recognizing the District's work and helping educate the public about its services.

- **Electronic Payment Requirements**

Recently enacted state legislation requires governmental entities, including special districts, to establish electronic payment capabilities by January 2027. Because the District has limited public

payment transactions, primarily involving public records requests and occasional reimbursements, staff is evaluating cost-effective options and coordinating with the District's banking institution to determine the most appropriate payment platform. The Board confirmed that any applicable fees may be passed on to users where authorized.

- **Intergovernmental and Professional Activities**

The Executive Director reported participation in the FDACS Directors' Meeting and provided an update on the recent Pasco One Health Alliance (POHA) quarterly meeting. Discussions included development of a formal POHA leadership structure, creation of a steering committee, and planning for a community education series in partnership with the Pasco County Library System.

- **Operational Statistics for June**
  - 293 mosquito service requests were received during the month, with the highest concentration occurring in coastal areas following high tide and rainfall events.
  - The District processed 69 public records requests year-to-date.
  - Staff collected 6,225 discarded tires thus far this year, eliminating potential mosquito production habitats and removing approximately 186,750 pounds of waste tires from the environment.
  - Approximately 2,340 mosquito fish were distributed throughout the county to provide biological mosquito control in appropriate aquatic habitats throughout the year so far. Board members discussed the effectiveness of mosquito fish as part of the District's integrated mosquito management program and compared the District's approach to distribution programs conducted by neighboring counties.

- **Employee Recognition**

  The Executive Director recognized employees celebrating service anniversaries:
  - Brandon Malarchik – 6 years
  - Hugh Liner – 5 years
  - Joe McKee – 5 years
  - Kyle Ruen – 5 years
  - Glenn Flowers – 3 years
  - Cody Bramer – 1 year

  The Executive Director also recognized several employees who received positive feedback from members of the public for outstanding customer service, educational outreach, and professional presentations, including Brandon Malarchik, Mike Centanni, and Sherry Burroughs for moderating a mosquito control roundtable discussion during the Florida Association of Special Districts Annual Conference.

B. **Community Outreach and Education Report, M. Johnson**

Community Engagement Coordinator, Maria Johnson reported on recent outreach activities, including educational programs at local libraries, participation in community events, the Hudson Premier Community Healthcare Back-to-School Event, Girl Scout educational programming hosted at the District, participation in Pasco County Emergency Management's "Empower Her" program, and continued planning for the Pasco One Health Alliance Community Education Series in partnership with the Pasco County Library System.

C. **Safety Report, N. McFaul**

Director of Operations, Nick McFaul reported two minor vehicle incidents involving ULV operations during nighttime missions. No injuries occurred and vehicle damage was minimal. He also reported one employee medical incident, noting that the employee was treated, fully recovered, and had returned to work.

D. **Arbovirus Report, A. Prasauskas**

Director of Research and Surveillance, Agne Prasauskas presented mosquito surveillance data for June, reporting 5,610 mosquitoes collected compared to 4,543 during the same period in 2025. Staff also reviewed current mosquito-borne disease surveillance, responding to ten Department of Health suspect mosquito-borne disease case investigations during the month of June. To date, six of the ten suspected cases have been ruled out (negative) and four are pending laboratory results and staff are currently responding to three suspect dengue cases.

https://www.floridahealth.gov/statistics-data/population-surveillance/arbovirus-surveillance/

Arbovirus	Florida - 2026	Pasco County - 2026
West Nile Virus	1 human, 11 sentinel chickens	1 sentinel chicken
St Louis Encephalitis	n/a	n/a
Eastern Equine Encephalitis	27 sentinel chickens 3 horses	n/a
Dengue	43 travel-associated dengue cases	n/a
Chikungunya	38 travel- associated -0 local case	n/a
Oropouche	n/a	n/a
Malaria	24 travel-associated	n/a

10. Good of the Order

Commissioner Evans congratulated staff on the successful financial audit and recent organizational recognitions, commending employees for their continued dedication and professionalism.

Commissioner Abbott congratulated the District on its recent awards and positive public recognition and thanked the Executive Director and Director of Administration and Government Affairs Burroughs for their professionalism and effective legislative advocacy on behalf of the District.

Chairman Cox discussed the draft solicitation for Construction Manager at Risk (CMAR) services and expressed his preference that the Board remain directly involved in approving the selection committee's recommended firm before contract negotiations proceed. Board members agreed that maintaining Board participation in the selection process was appropriate for a project of this magnitude. The Executive Director advised that the solicitation documents would be revised accordingly and returned to the Board after review by District Counsel before publication.

11. **Meeting Adjournment** - With no further business, Commissioner Evans motioned to adjourn; all approved, motion carried. The meeting adjourned at 11:53 a.m.

Date: 08/18/2026

Attested: _____