

Pasco County Mosquito Control District

2308 Marathon Road, Odessa FL 33556

Minutes of Regular Board Meeting

October 21, 2025

Call to Order

Chairman Abbott called the Pasco County Mosquito Control District Board meeting to order at 9:00 A.M.

Pledge of Allegiance

Chairman Abbott led the Pledge of Allegiance to the Flag.

Roll Call

Chairman Abbott called the roll. Chairman Abbott, Secretary Cox, and Treasurer Evans were present.

District Staff: Executive Director Rogers, Nick McFaul, Edwin Martinez, Agne Prasauskas, Jose Freundt, Maria Johnson, John Brookfield, and Desiree Edwards (Teams).

Additional attendees: Laura Donaldson (District counsel), and Pasco County Sheriff Deputy. Four (4) Pasco County residents.

Approval of Agenda

Commissioner Cox motioned to approve the agenda; all approved.

Consent Agenda

Commissioner Cox motioned to approve the consent agenda; all approved.

Public Comment

No public comments.

New Business

A. Employee of the Quarter Award Presentation

PCMCD employee, Mr. John Brookfield was presented the Q3 2025 Employee of the Quarter award for his outstanding service and commitment to improving the District's operations.

B. Media Policy for Board Meetings

Executive Director Rogers presented a proposed Media Policy to ensure transparency and orderly conduct during meetings. The policy designates specific areas for cameras and equipment, sets operational guidelines, and authorizes the Chair to enforce compliance.

Commissioner Cox motioned to approve the media policy; all approved.

C. New Employee Handbook- Review

Executive Director Rogers reported that the draft Employee Handbook remains under review and is not yet ready for Board approval. She recommended scheduling a Board workshop to review and refine remaining policy items, including the Drug-Free Workplace policy and Code of Ethics, and requested Board input on topics and availability for the workshop.

The Board agreed to hold a workshop on November 4, 2025, to further review the Employee Handbook draft in detail.

D. District Liability Insurance

Finance Director Freundt reported that, per Board direction to explore budget savings, the District is requesting to move forward with Public Risk Management (PRM) of Florida, resulting in \$8,500 savings compared to Preferred Government Insurance Trust (PGIT)'s renewal rate and \$35,000 versus last year, with comparable coverage and minimal differences addressed through excess insurance. PRM offers a two-year rate guarantee and is a governmental entity with multiple public accounts. Aerial/drone insurance remains separate and will be further addressed once FAA approvals are obtained on drone registration. PRM also requires the Board to appoint a representative to serve as a Board Member.

Commissioner Cox motioned to approve Public Risk Management of Florida as District's Liability Insurance; all approved.

Commissioner Cox motioned to approve Executive Director Rogers to serve as PCMCD's representative on the PRM Board; all approved.

Unfinished Business

A. Surplus Property Sales Agreement

Executive Director Rogers informed the Board that the sales agreement approved at the last meeting has been fully executed and the deposit received for the sale of District surplus property located on Hwy 41. Ms. Laura Donaldson reported to the Board that negotiations regarding the agent authorization for the property purchase have been complex. The District has submitted a more restrictive agent authorization clarifying that it is not seeking permits or developing the project, and that any agreements must be rescinded if the buyer does not complete the purchase. Ms. Donaldson emphasized efforts to protect the District and informed the Board that discussions have been ongoing with both the buyer and relevant representatives.

Further discussion regarding surplus property took place with the Board, the Executive Director, and District Counsel, during which Chairman Abbott invited a citizen to provide input. District Counsel recommended that that Board allow her and Executive Director Rogers to work to make further protections for the District and then have Ms. Rogers sign the agent authorization form.

Commissioner Cox moved to have District counsel and Executive Director Rogers negotiate appropriate protections for the District as discussed and sign the agent authorization; all approved.

B. Employee Safety Concerns

Executive Director Rogers informed the Board that the Pasco County Sheriff’s Office identified the caller involved in the August 1 threat incident following a ULV mission and that their attempts to apprehend the suspect were unsuccessful. She met with the Detective working the case and a representative from the State Attorney’s Office in late September to present the case to the State Attorney’s Office, and the District is awaiting a decision on whether it will be pursued.

General Information

A. Director’s Report and District Operations, A. Rogers

Executive Director Rogers presented multi-department highlights to the Board. Key updates included more explanation of the Media Policy for clarification, FY 2025-2026 Strategic Plan and performance measures, enhancing and expanding the District’s content online, check signing process, citizen complaint resulting in Florida Department of Agriculture and Consumer Services (FDACS) compliance inspection, drone program update, facilities planning and maintenance, and ongoing employee recognition initiatives.

B. Community Outreach and Education Report, M. Johnson

Community Engagement Director Johnson reported on recent outreach activities, highlighting the District’s continued emphasis on public education, mosquito prevention, and community involvement.

C. Safety Report, N. McFaul

Operations Director McFaul reported that the District had one vehicle incident with minimal damage and vehicle has been repaired in-house and is back in operation. He further stated that two (2) new Mosquito Technicians had passed their Public Health Exams to obtain licensure and no trainings to report since the last reporting period.

D. Arbovirus Report, A. Prasauskas

<https://www.floridahealth.gov/diseases-and-conditions/mosquito-borne-diseases/surveillance.html>

| Arbovirus | Florida - 2025 | Pasco County - 2025 |
|-----------------------------|--|---|
| West Nile Virus | 5 human, 7 asymptomatic blood donors, 1 horse, 1 duck, and 276 sentinel chickens | 1 sentinel chicken (January) 21 sentinel chickens |
| St Louis Encephalitis | 3 sentinel chickens | n/a |
| Eastern Equine Encephalitis | 9 horses, 2 emus, 1 emu flock, 1 goat, and 52 sentinel chickens | 1 sentinel chicken (July) |
| Dengue | 289 travel-associated dengue cases, 50 local dengue cases, 4 mosquito pools | 1 travel-associated dengue case (March) 1 travel-associated dengue case (July) |
| Chikungunya | 27 travel- associated | n/a |
| Oropouche | n/a | n/a |
| Malaria | 40 travel-associated | 1 case |

Research and Surveillance Director Prasauskas reported on current arboviral activity in Florida and provided detailed updates on the District's operational research and surveillance activities.

Good of the Order

Commissioner Evans commended staff for their efforts in saving taxpayer funds, ensuring safety, and effectively communicating with the public. He praised their work as "phenomenal", noted positive public comments, and expressed regret regarding staff time spent on responding to an anonymous complaint.

Commissioner Cox expressed appreciation for the staff's hard work and thanked them. He also commended Leadership Pasco for participating in efforts to raise public awareness about mosquito control, as PCMCD is now a stop on the tour schedule for this group.

Upcoming Meetings and Events

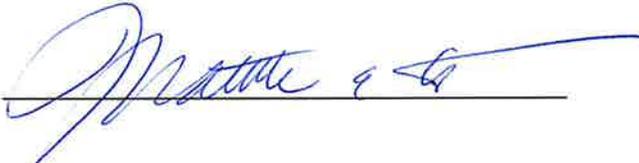
Chairman Abbott reported on dates of upcoming meetings and events.

Meeting Adjournment

Commissioner Cox motioned to adjourn the meeting at 10:31 A.M; all approved.

Meeting Adjourned.

Date: 11-12-2025

Attested:  _____